



# Kiwanis®

## CLUB OF TRANSFER

Board Meeting Minutes  
September 15, 2021

- **Call to order** - 6:11 PM SR
- **Board Members Present** - Sharon Rust, Dan Resinger, Karen Sherwood, Carmen Reichard, Brenda Long, Jeff Long Erin Long
- **Other Members Present** -
- **Secretary's Report** - Motions to approve minutes - BL/JL
- **Treasurer's Report**
  - Checking Account Balance - \$12,801.20
  - Investment Account Balance - \$25,115.44
  - Motion to approve treasurer's report - JL/EL
- **General Discussion**
  - Discuss adopting new accounting forms as corrected - Request for Check/Member Expense Reimbursement, Project Budget Report, Project Cash Report, Fundraising Tracking Form - KS/JL
    - Plan to educate membership - Will move forward with formal documentation at the beginning of the year
    - Will add forms available for download on the website
    - Forms will be updated to better suite our needs, Sharon to check with Candi
- **Committee Reports**
  - Membership
    - Membership Committee to meet and discuss interviewing new members for strengths and weaknesses, may draft an introductory survey
  - Public Relations
  - Food Pantry Blessings Boxes - Deb Novel to undertake collecting from members and stocking local Blessing Boxes
  - Merchandise - Karen to check on the price of shirts with Entrepreneurship
- **Old Business**
  - Payments - Approved - JL/KS
  - Fry Stand - Total Hours - 377
  - Chad Program - Brenda supplied letter for distribution
  - Newspapers in Education - Approved - KS/BL
- **Adjournment** - JR/JL - 7:28